

## ORDER Manual – by Order Forms

1. Order with the appropriate Order Forms should be filled in completely and in a legible manner.
2. The filled in Order with its Forms should be sent to Pol-Chin Consulting (hereinafter referred to as Pol-Chin) by fax, no.: +48 22 629 43 35 or scanned, by e-mail: info@giftshow.pl to confirm its correctness.
3. Pol-Chin will confirm order correctness and acceptance by sending it back by fax to the number specified in the Order, together with a pro-forma invoice. **Payment should be made on the basis of the pro-forma invoice received** (account no. indicated below in the Order and in the pro-forma invoice). Pol-Chin will issue a VAT invoice within 7 days from the date of receiving the payment on its account.
4. The **original** of the Order, together with the Order Forms (no. of pages according to the information indicated by the Exhibitor below) should be sent in duplicate, immediately upon order confirmation by Pol-Chin, by post to Pol-Chin address: 87 Al. Jerozolimskie Str., 02-001 Warsaw, or scanned and sent by e-mail to: info@giftshow.pl.
5. The Order, together with the Order Forms, **is only valid** with signatures placed in all the places marked in red.
6. The signed original of the Order, together with the Order Forms, will be sent back together with the VAT invoice by post to the address specified in the Order or handed over to the Exhibitor at stand commissioning.
7. A necessary condition to realize the order below is signing the Participation Agreement by the Exhibitor.

### ORDER – by Order Forms

|   |   |   |                       |
|---|---|---|-----------------------|
| PLEASE FULLFILL IN A LEGIBLE MANNER   | <b>EXHIBITOR NAME</b> _____   |   |                       |
|   | <b>DATA FOR INVOICE (PAYER)</b>   |   |                       |
|   | <b>COMPANY NAME</b> _____   |   |                       |
|   | <b>ADDRESS</b> _____  |   |                       |
|   | <small>street</small>   | <small>postal code</small>  | <small>city</small>   |
|   | <b>NATIONAL COUNTRY REGISTER (KRS)</b> _____  |   |                       |
|   | <input type="checkbox"/> not VAT payer <input type="checkbox"/> VAT payer, <b>taxation ID (NIP)</b> _____<br>We hereby entitle Pol-Chin to issue VAT invoice without recipient's signature. |   |                       |
|   | <b>CONTACT PERSON DATA</b>  |   |                       |
|   | <b>NAME</b> _____   |   | <b>POSITION</b> _____ |
|   | <b>DIRECT PHONE NO</b> _____  |   | <b>FAX</b> _____      |
| <b>e-mail:</b> _____  |   | <b>www</b> _____  |                       |
| <p>The data provided above shall be processed within the extent required for the purpose of the performance hereof by Pol-Chin Consulting with its registered office in Warsaw (02-001) at 87 Al. Jerozolimskie Str., pursuant to the Personal Data Protection Act dated 29 August 1997 (<i>Dziennik Ustaw</i> [Journal of Laws] dated 1997, No. 133, item 883 as amended). I shall have the right to inspect and revise the data made available.</p> <p><input type="checkbox"/> I agree <input type="checkbox"/> I do not agree to the processing of my personal data provided above for Pol-Chin Consulting marketing purposes pursuant to the Personal Data Protection Act dated 29 August 1997 (<i>Dziennik Ustaw</i> dated 1997, No. 133, item 883 as amended). Data provision shall be voluntary. I shall have the right to inspect and revise the data and object to their processing.</p> <p><input type="checkbox"/> I agree <input type="checkbox"/> I do not agree to the provision of commercial information by Pol-Chin Consulting to the e-mail address specified above.</p> |   |   |                       |
| <i>legible signature of the contact person</i> .....  |   |   |                       |
| <b>ORDER FORMS – SUMMARY (please mark forms sent):</b>  |   |   |                       |
| ADDITIONAL STAND EQUIPMENT  | (FORM „W-1”)  | <input type="checkbox"/>  | .....PLN +VAT         |
| GRAPHIC SERVICES  | (FORM „W-2”)  | <input type="checkbox"/>  | .....PLN +VAT         |
| UTILITIES CONNECTIONS   | (FORM „W-3”)  | <input type="checkbox"/>  | .....PLN +VAT         |
| ADDITIONAL SERVICES   | (FORM „W-4”)  | <input type="checkbox"/>  | .....PLN +VAT         |
| <b>Payment for the orders of forms amounts to:</b> .....  |   |   | <b>PLN + 23% VAT</b>  |
| <b>We hereby agree for the following payment conditions:</b>  |   |   |                       |
| 1. Payment shall be made within 7 days from pro-forma invoice reception from MT Polska, however not later than 30 days prior to the fair, i.e. by <b>25 of April 2017</b> r. In the case of failure to make the payment within the term indicated, the orders will not be realised. The currency of the payments shall be PLN.  |   |   |                       |
| 2. Exhibitor / Payer obliges himself to cover the cost of the bank transfer.  |   |   |                       |
| <b>NOTE! Payments shall be made on the basis of the pro-forma invoice to the Pol-Chin account:</b>  |   |   |                       |
| <b>Pol-Chin: Bank Zachodni WBK S.A. nr PL 76 1090 1870 0000 0001 1544 6885</b>  |   |   |                       |
| I hereby declare that I have acquainted myself with the Fair <b>Gift Show Poland 2017</b> . Regulations available on the website <a href="http://www.giftshow.pl">www.giftshow.pl</a> , and constituting an integral part of the Participation Agreement, and that I accept the conditions specified therein.   |   |   |                       |
| <small>Confirmation of order acceptance by a person authorised to represent Pol-Chin</small>  |   | <small>Company stamp, date, and legible signature of person authorised to represent the company - Exhibitor</small> |                       |
| <small>Any amendments to Order Forms, its termination, as well as withdrawal from it must be in writing under pain of invalidity.</small>   |   |   |                       |
| <small><b>NOTE! The original Order Forms shall be sent (2 sets) to the address of Pol-Chin or scanned by e-mail: <a href="mailto:info@giftshow.pl">info@giftshow.pl</a></b></small>   |   |   |                       |

## FORM „W-1” ADDITIONAL STAND EQUIPMENT – PRICE LIST / ORDER

We hereby guarantee the realization of orders made 30 days before the fair at the latest. Orders made after this date will be realized according to capacity available. Price for the orders made after 30 days before the fair will be increased by 20%, and the payment will be required on the ordering day.

| ADDITIONAL EQUIPMENT:               |  | PRICE IN PLN        | AMOUNT | VALUE         |
|-------------------------------------|--|---------------------|--------|---------------|
| <b>STAND CONSTRUCTION ELEMENTS:</b> |  |                     |        |               |
| 1                                   | expo platform 40 kg 100x100 cm height: <input type="checkbox"/> 50 <input type="checkbox"/> 70 <input type="checkbox"/> 90 cm  | 100/pcs             |        | .....PLN +VAT |
| 2                                   | expo platform 40 kg 100x50 cm height: <input type="checkbox"/> 50 <input type="checkbox"/> 70 <input type="checkbox"/> 90 cm   | 89/pcs              |        | .....PLN +VAT |
| 3                                   | expo platform 40 kg 50x50 cm height: <input type="checkbox"/> 50 <input type="checkbox"/> 70 <input type="checkbox"/> 90 cm    | 63/pcs              |        | .....PLN +VAT |
| 4                                   | triangular expo platform 40 kg height: <input type="checkbox"/> 50 <input type="checkbox"/> 70 <input type="checkbox"/> 90 cm  | 100/pcs             |        | .....PLN +VAT |
| 5                                   | arched expo platform 40 kg height: <input type="checkbox"/> 50 <input type="checkbox"/> 70 <input type="checkbox"/> 90 cm      | 100/pcs             |        | .....PLN +VAT |
| 6                                   | expo platform 80 kg 100x100 cm height: <input type="checkbox"/> 50 <input type="checkbox"/> 70 <input type="checkbox"/> 90 cm  | 190/pcs             |        | .....PLN +VAT |
| 7                                   | expo platform 80 kg 100x50 cm height: <input type="checkbox"/> 50 <input type="checkbox"/> 70 <input type="checkbox"/> 90 cm   | 160/pcs             |        | .....PLN +VAT |
| 8                                   | expo platform 80 kg 50x50 cm height: <input type="checkbox"/> 50 <input type="checkbox"/> 70 <input type="checkbox"/> 90 cm    | 115/pcs             |        | .....PLN +VAT |
| 9                                   | expo platform 120 kg 100x100 cm height: <input type="checkbox"/> 50 <input type="checkbox"/> 70 <input type="checkbox"/> 90 cm | 260/pcs             |        | .....PLN +VAT |
| 10                                  | information counter with shelf (100x50 cm, height 100 cm)  | 131/pcs             |        | .....PLN +VAT |
| 11                                  | information counter with shelf (50x50 cm, height 100 cm)   | 110/pcs             |        | .....PLN +VAT |
| 12                                  | information counter with shelf (arched, height 100 cm)   | 152/pcs             |        | .....PLN +VAT |
| 13                                  | information counter with shelf (arched, height 100 cm) with frieze   | 175/pcs             |        | .....PLN +VAT |
| 14                                  | counter sliding door (locked)  | 45/pcs              |        | .....PLN +VAT |
| 15                                  | cupboard with sliding door – locked (height 100 cm)  | 150/pcs             |        | .....PLN +VAT |
| 16                                  | bookcase (100x50 cm, height 240 cm with 3 shelves)   | 147/pcs             |        | .....PLN +VAT |
| 17                                  | bookcase (50x50 cm, height 240 cm with 3 shelves)  | 116/pcs             |        | .....PLN +VAT |
| 18                                  | shelf (30x100 cm) <input type="checkbox"/> exhibition <input type="checkbox"/> for counter/bookcase                            | 44/pcs              |        | .....PLN +VAT |
| 19                                  | glass shelf (30x100 cm) <input type="checkbox"/> exhibition <input type="checkbox"/> for glass-front window                    | 50/pcs              |        | .....PLN +VAT |
| 20                                  | display case 100x100 cm, height 100 cm (glass part 30 cm high)   | 179/pcs             |        | .....PLN +VAT |
| 21                                  | display case 100x50 cm, height 100 cm (glass part 30 cm high)  | 158/pcs             |        | .....PLN +VAT |
| 22                                  | display case 50x50 cm, height 100 cm (glass part 30 cm high)   | 142/pcs             |        | .....PLN +VAT |
| 23                                  | display case - arched, height 100 cm (glass part 30 cm high)   | 198/pcs             |        | .....PLN +VAT |
| 24                                  | showcase (100x100 cm, 240 cm high, 3 glass shelves; without lighting)  | 431/pcs             |        | .....PLN +VAT |
| 25                                  | showcase (100x50 cm, 240 cm high, 3 glass shelves; without lighting)   | 389/pcs             |        | .....PLN +VAT |
| 26                                  | showcase (50x50 cm, 240 cm high, 3 glass shelves; without lighting)  | 336/pcs             |        | .....PLN +VAT |
| 27                                  | showcase (arched, 240 cm high, 3 glass shelves; without lighting)  | 546/pcs             |        | .....PLN +VAT |
| 28                                  | locked folding (harmonica) door  | 142/pcs             |        | .....PLN +VAT |
| 29                                  | half-open key locked system door   | 165/pcs             |        | .....PLN +VAT |
| 30                                  | the wall - white filling 97x226 cm   | 50/pcs              |        | .....PLN +VAT |
| 31                                  | the wall - white filling 47,5x226 cm   | 40/pcs              |        | .....PLN +VAT |
| 32                                  | komatex/ PCV /m <sup>2</sup> / / plexi /m <sup>2</sup> /   | 150/sqm / 180/sqm   |        | .....PLN +VAT |
| 33                                  | arched frieze  | 35/pcs              |        | .....PLN +VAT |
| 34                                  | stand higher than 240 cm /m <sup>2</sup> of the surface  | 58/sqm              |        | .....PLN +VAT |
| 35                                  | carpet floor-lining with placement RIPS EXPO series  | 36/sqm              |        | .....PLN +VAT |
| 36                                  | carpet floor-lining with placement STAR VELOUR series  | 45/sqm              |        | .....PLN +VAT |
| 37                                  | system grating   | 75/sqm              |        | .....PLN +VAT |
| 38                                  | cross beam (trilock)   | 220/m               |        | .....PLN +VAT |
| 39                                  | stand construction of Maxima system  | according valuation |        | .....PLN +VAT |
| <b>ELECTRIC SERVICE ELEMENTS</b>    |  |                     |        |               |
| 1                                   | halogen 150W   | 42/pcs              |        | .....PLN +VAT |
| 2                                   | halogen with an outreach arm   | 59/pcs              |        | .....PLN +VAT |
| 3                                   | metal halogen 500W   | 120/pcs             |        | .....PLN +VAT |
| 4                                   | electric single socket 230V  | 19/pcs              |        | .....PLN +VAT |

|   |                                     |                        |  |               |
|---|-------------------------------------|------------------------|--|---------------|
| 5 | extension lead                      | 26/pcs                 |  | .....PLN +VAT |
| 6 | lighting for display case, showcase | according to valuation |  | .....PLN +VAT |

### FURNITURE AND REQUISITS

|    |  |                        |  |               |
|----|--|------------------------|--|---------------|
| 1  | table (70x70 cm, height 75 cm)   | 63/pcs                 |  | .....PLN +VAT |
| 2  | bar table (height 110 cm, diameter of the top 60 cm)   | 85/pcs                 |  | .....PLN +VAT |
| 3  | coffee table (height 45 cm)  | 75/pcs                 |  | .....PLN +VAT |
| 4  | conference table (height 75 cm)  | 125/pcs                |  | .....PLN +VAT |
| 5  | upholstery standard chair (grey)   | 26/pcs                 |  | .....PLN +VAT |
| 6  | upholstery chair, colour:<br><input type="checkbox"/> blue <input type="checkbox"/> black <input type="checkbox"/> red | 36/pcs                 |  | .....PLN +VAT |
| 7  | bar stool (crocus type, white)   | 80/pcs                 |  | .....PLN +VAT |
| 8  | bar stool  | 45/pcs                 |  | .....PLN +VAT |
| 9  | sofa   | 115/pcs                |  | .....PLN +VAT |
| 10 | armchair   | 58/pcs                 |  | .....PLN +VAT |
| 11 | hooks  | 9/pcs                  |  | .....PLN +VAT |
| 12 | folder rack  | 75/pcs                 |  | .....PLN +VAT |
| 13 | curtain  | 35/pcs                 |  | .....PLN +VAT |
| 14 | laying carpet (client's carpet)  | 12/pcs                 |  | .....PLN +VAT |
| 15 | composition of fresh flowers   | according to valuation |  | .....PLN +VAT |
| 16 | mirror (100x100 cm)  | 70/pcs                 |  | .....PLN +VAT |
| 17 | clothes hangers  | 32/pcs                 |  | .....PLN +VAT |
| 18 | not typical furniture  | according valuation    |  | .....PLN +VAT |
| 19 | stick (beyond the standard)  | 26/m                   |  | .....PLN +VAT |
| 20 | mesh 100x45 cm   | 80/pcs                 |  | .....PLN +VAT |
| 21 | the wall - perforated panel 97x226 cm  | 36/pcs                 |  | .....PLN +VAT |

### KITCHEN AND FACILITY EQUIPMENT AND SERVICE

|   |   |                     |  |               |
|---|---|---------------------|--|---------------|
| 1 | wireless kettle                         | 32/pcs              |  | .....PLN +VAT |
| 2 | coffee express classic (without coffee) | 189/pcs             |  | .....PLN +VAT |
| 3 | refrigerator with socket 230V 24h       | 490/pcs             |  | .....PLN +VAT |
| 4 | table set for 6 persons *               | 168/set             |  | .....PLN +VAT |
| 5 | dustbin                                 | 10/pcs              |  | .....PLN +VAT |
| 6 | catering - sets                         | according valuation |  | .....PLN +VAT |

### MULTIMEDIA

|   |   |          |  |               |
|---|---|----------|--|---------------|
| 1 | plasma screen 42" (on a stand, with wiring) | 1200/pcs |  | .....PLN +VAT |
| 2 | DVD player                                  | 100/pcs  |  | .....PLN +VAT |
| 3 | notebook                                    | 250/pcs  |  | .....PLN +VAT |
| 4 | plasma rack                                 | 125/set  |  | .....PLN +VAT |

\* Table set for 6 persons contains: wine glasses, vodka glasses, soft drink glasses, cups with saucers, teaspoons, 2 bowls, opener, sugar-bowl, tray, 1 knife

**Payment for the orders of form "W-1" amounts to: ..... PLN + 23% VAT**

|   |  |
|---|--|
| <p><i>Confirmation of order acceptance by a person authorised to represent Pol-Chin</i></p> | <p><i>Company stamp, date, and legible signature of person authorised to represent the company - Exhibitor</i></p> |
|---|--|

Any amendments to Order Forms, its termination, as well as withdrawal from it must be in writing under pain of invalidity.  
**NOTE! The original Order Forms shall be sent (2 sets) to the address of Pol-Chin or scanned by e-mail: info@giftshow.pl**

**FORM „W-2”**  
**GRAPHIC SERVICES – PRICE LIST / ORDER**

We hereby guarantee the realization of orders made 30 days before the fair at the latest. Orders made after this date will be realized according to capacity available. Price for the orders made after 30 days before the fair will be increased by 20%, and the payment will be required on the ordering day.

| <b>GRAPHIC SERVICES:</b>  | <b>PRICE IN PLN</b>    | <b>AMOUNT</b> | <b>VALUE</b>  |
|---|------------------------|---------------|---------------|
| 1. graphics preparation   | 70/sqm                 |               | .....PLN +VAT |
| 2. foil/wrapper print out   | 130/sqm                |               | .....PLN +VAT |
| 3. description/name on the frieze   | 80/pcs                 |               | .....PLN +VAT |
| 4. logo on the frieze   | 100/pcs                |               | .....PLN +VAT |
| 5. counter / extra high graphics (max. h = 1m)                                    | 160/pcs                |               | .....PLN +VAT |
| 6. change of stand colours, choice from the Oracal palette *                      | 65/sqm                 |               | .....PLN +VAT |
| 7. one side banner print out**  | 90/sqm                 |               | .....PLN +VAT |
| 8. blockout ** one side banner print out  | 110/sqm                |               | .....PLN +VAT |
| 9. mesh **banner print out  | 95/sqm                 |               | .....PLN +VAT |
| 10. two sided banner print out**  | 140/sqm                |               | .....PLN +VAT |
| 11. flag print out  | 160/sqm                |               | .....PLN +VAT |
| 12. direct print out on: foam PVC; acrylic (thickness 3-4 mm; without a material) | 160/sqm                |               | .....PLN +VAT |
| 13. translucent foil print out  | 160/sqm                |               | .....PLN +VAT |
| 14. plotter cut out /price per 1m <sup>2</sup> , per 1 colour/ ***                | 125/sqm                |               | .....PLN +VAT |
| 15. paper print out 200g  | 90/sqm                 |               | .....PLN +VAT |
| 16. 3D letters (styrofoam)  | according to valuation |               | .....PLN +VAT |
| 17. infill vinyl removal  | 20/sqm                 |               | .....PLN +VAT |
| 18. counter carpeting   | 60/sqm                 |               | .....PLN +VAT |
| 19. infill wallpapering (without a material)                                      | 75/sqm                 |               | .....PLN +VAT |
| 20. stand rendering (up to 3 changes)   | 350/sqm                |               | .....PLN +VAT |
| 21. individual stand project  | 60/sqm                 |               | .....PLN +VAT |

NOTE !!! Exhibitors deliver all the materials for graphic services in the following formats:

- fascia board graphics – vector format
- other graphic print outs in 1:1 scale, formats: TIFF, PDF, JPG (resolution 150 dpi);

\* The Oracal foil colour book is available at the Customer Service Specialist

\*\* Banner installation is an additional service, priced individually depending on the banner size and place of its installation

\*\*\*In case of multicolour cut outs the final price will be the price of the colour multiply by the number of colours used; min. surface= 0,5m<sup>2</sup>

It is also possible to equip the stand with non-typical elements or to make it acc. to an individual design, as well as ordering other services available in the fair. Please place your questions and orders with the Customer Service Specialist.

**Payment for the orders of form „W-2” amounts to: ..... PLN + 23% VAT**

*Confirmation of order acceptance by a person authorised to represent Pol-Chin*

*Company stamp, date, and legible signature of person authorised to represent the company - Exhibitor*

Any amendments to Order Forms, its termination, as well as withdrawal from it must be in writing under pain of invalidity.  
**NOTE! The original Order Forms shall be sent (2 sets) to the address of Pol-Chin or scanned by e-mail: info@giftshow.pl**

## FORM „W-3” UTILITIES CONNECTIONS – PRICE LIST / ORDER

We hereby guarantee the realization of orders made 30 days before the fair at the latest. Orders made after this date will be realized according to capacity available. Price for the orders made after 30 days before the fair will be increased by 20%, and the payment will be required on the ordering day.

| ADDITIONAL EQUIPMENT AND SERVICES:  | PRICE IN PLN        | AMOUNT                   | VALUE         |
|---|---------------------|--------------------------|---------------|
| <b>IT SERVICES:</b>   |                     |                          |               |
| 1. Internet connection 256 kb/s *   | 175                 |                          | .....PLN +VAT |
| 2. Internet connection 512 kb/s *   | 250                 |                          | .....PLN +VAT |
| 2. Internet connection 1 Mb/s *   | 320                 |                          | .....PLN +VAT |
| 3. Internet connection 2 Mb/s *   | 360                 |                          | .....PLN +VAT |
| <b>* Internet connection for one computer only; connection for additional computers should be ordered separately</b>  |                     |                          |               |
| <b>HYDRAULIC CONNECTIONS:</b>   |                     |                          |               |
| 1. connecting water supply to a dishwash sink   | 950                 |                          | .....PLN +VAT |
| cupboard with water heater and a sink – <b>please mark to order</b>   |                     | <input type="checkbox"/> |               |
| cupboard with water heater and a sink on your own (please mark)   |                     | <input type="checkbox"/> |               |
| 2. connecting water supply to a machine   | 650                 |                          | .....PLN +VAT |
| <b>ELECTRIC CONNECTIONS NOT 24h/day</b> (connections > 36 kW priced individually):  |                     |                          |               |
| 1. up to 3 kW 230V  | 350                 |                          | .....PLN +VAT |
| 2. up to 9 kW 400V (socket 16A or 32A) <input type="checkbox"/> with switchboard  | 680                 |                          | .....PLN +VAT |
| 3. up to 25 kW 400V (socket 32A) <input type="checkbox"/> with switchboard  | 1720                |                          | .....PLN +VAT |
| 4. up to 36 kW 400V (socket 63A) <input type="checkbox"/> with switchboard  | priced individually |                          | .....PLN +VAT |
| 5. electric connection from the top   | priced individually |                          | .....PLN +VAT |
| <b>ELECTRIC CONNECTIONS 24h/day</b>   |                     |                          |               |
| 6. up to 3 kW 230V 24h (one phase socket)   | 435                 |                          | .....PLN +VAT |
| 7. up to 9 kW 400V 24h (socket 16A or 32A) <input type="checkbox"/> with switchboard  | 1060                |                          | .....PLN +VAT |
| <b>SUSPENSIONS:</b>   |                     |                          |               |
| 1. suspending and fixing a banner to the building construction /price for each fixing point – number of points depends on the size of the banner, min. 2 points | 210                 |                          | .....PLN +VAT |
| 2. suspending and fixing a line to the building construction along with renting and hanging a hoist   | 360                 |                          | .....PLN +VAT |

**NOTE! PLEASE FILL the Annex 2 to Form W-3 (if applicable)**

**Note!!!**

- 1) The Exhibitor is obliged to order the maximal electric power needed on the stand. Total power will be the sum of the power needed for the electrical appliances used and for the illumination.
- 2) The Exhibitor obtains a **single-phase connection** in the case of ordering power up to 3kW, or a **switchgear with single-phase outlets** in the case of ordering power above 9kW. A free installation of a switchgear with a triple-phase outlet is possible, if earlier ordered. It is allowed to install electric boards of the Exhibitor after having them checked by the Fair Technical Service.
- 3) **Due to the fact that appliances installed are very varied and often professional knowledge is necessary to connect them, electrical installation, plumbing and connecting the equipment by the Exhibitor's technical workers is recommended.**
- 4) We inform that the distribution of electricity inside a stand is performed according to the price list for the electrical connection. In the case of ordering the connection of appliances, the exhibitor is obliged to define their power consumption /16A;32A;63/. Triplephase current is delivered above 9kW of power.
- 5) In order to secure precision in delivering current to particular appliances, the exhibitor is obliged to mark their locations on the stand project or/and on architectonic base of the stand. In the case of lack of this information the terminals will only be ejected inside the stand.
- 6) In the case of ordering hydraulic installation inside the stand by the Fair Technical Service, delivering water to individual appliances inside the stand is performed according to the price list of hydraulic services.
- 7) The exhibitor is obliged to mark locations of water inlets on the stand project or/and on architectonic base of the stand as well as to define the measurements of the inside and outside threads of the appliance to be connected. The appliance should be provided in a ready-to-connect condition, along with all the hose pipes.
- 8) A standard ending of the INLET in hydraulic services offer is a 0,5 inch pipe finished with a valve, while the OUTLET is a 1 inch pipe in the case of connecting to the sink, and 2 inch PCV pipe in other cases.
- 9) **In the case of commissioning Fair Technical Service to connect electronic or/and hydraulic appliances delivered by the Exhibitor, the appliances will be connected only after a complete preparation by the Exhibitor.**

**Payment for the orders of form „W-3” amounts to: ..... PLN + 23% VAT**

Confirmation of order acceptance by a person authorised to represent Pol-Chin

Company stamp, date, and legible signature of person authorised to represent the company - Exhibitor

Any amendments to Order Forms, its termination, as well as withdrawal from it must be in writing under pain of invalidity.  
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**FORM „W-4”**  
**ADDITIONAL SERVICES – PRICE LIST / ORDER**

We hereby guarantee the realization of orders made 30 days before the fair at the latest. Orders made after this date will be realized according to capacity available. Price for the orders made after 30 days before the fair will be increased by 20%, and the payment will be required on the ordering day.

|   |         |  |                |
|---|---------|--|----------------|
| 1. one-off stand vacuum-cleaning on the stand commissioning day *   | 10/sqm  |  | .....PLN + VAT |
| 2. stand cleaning (daily before Fair opening)   | 20/sqm  |  | .....PLN + VAT |
|   |         |  |                |
| 1. stand security protection (for each commenced hour of 1 security agent work)                                 | 30/h    |  | .....PLN + VAT |
|   |         |  |                |
| The parking tickets only refer to passenger cars in the surface or underground car-park at the exhibition hall. |         |  |                |
| 1. 1-day car park ticket  | 30/pcs  |  | .....PLN +VAT  |
| 2. 2-day car park ticket  | 56/pcs  |  | .....PLN +VAT  |
| 3. 3-day car park ticket  | 75/pcs  |  | .....PLN +VAT  |
| 4. 4-day car park ticket  | 90/pcs  |  | .....PLN +VAT  |
| 5. 5-day car park ticket  | 100/pcs |  | .....PLN +VAT  |

**Payment for the orders of form „W-4” amounts to: ..... PLN + 23% VAT**

\* The stands with standard stand construction, provided by the General Stand Contractor, will be cleaned before the day of fair opening by the Contractor, while additional cleaning of the stand is attributable to the Exhibitor; the service of stand cleaning can be ordered.

Also the Exhibitors providing stand construction themselves or with a hired external company may order the cleaning service both one-off stand vacuum-cleaning before the fair or daily before the fair opening.

It is also possible to equip the stand with non-typical elements or to make it according to an individual design, as well as ordering other services available in the fair. Please place your questions and orders with the Customer Service Specialist no later than 30 days before the fair.

*Confirmation of order acceptance by a person authorised to represent Pol-Chin*

*Company stamp, date, and legible signature of person authorised to represent the company - Exhibitor*

Any amendments to Order Forms, its termination, as well as withdrawal from it must be in writing under pain of invalidity.  
**NOTE! The original Order Forms shall be sent (2 sets) to the address of Pol-Chin or scanned by e-mail: info@giftshow.pl**

Date .....

## STATEMENT

**THE NAME OF THE FAIR:**        **Gift Show Poland 2017**

**BOOTH (STAND) No.** .....

**EXHIBITOR'S NAME:**.....

I confirm that I acknowledge that in the case of destruction of building system components (cavities, holes in fillings - walls) or soiling them (e.g. glue), the Exhibitor will be charged at the following rates:

- the cost of the destruction of the filling (the wall) - 60 PLN net / per 1 piece
- the cost of clean of white fillings (walls) - 20 PLN net / per 1 m2

.....  
Signature of the Exhibitor